

What is the Resources tool?

The Resources tool allows instructors to share a wide variety of files with their students within a site. Individual users may also have Resources within their personal My Workspace area.

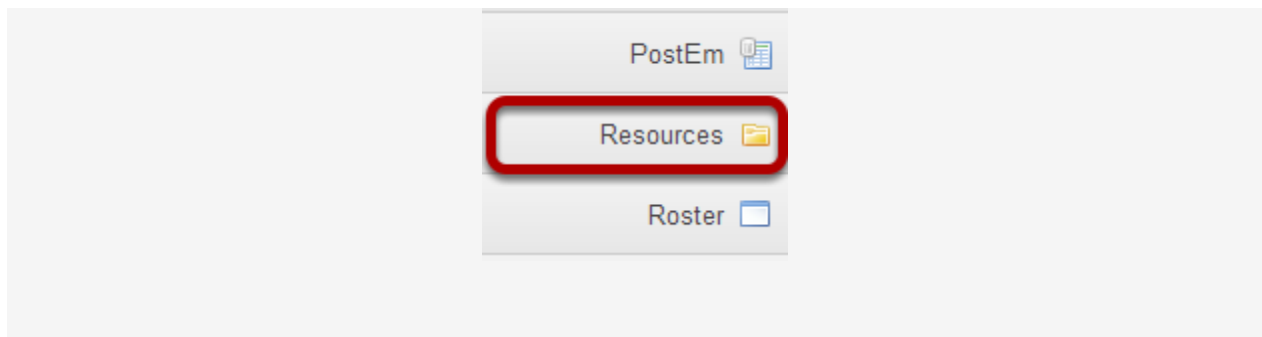
Instructors or site owners can upload files (for instance, word processing documents, spreadsheets, slide presentations, audio and videos), as well as create and post HTML (web) pages, simple text documents, library citations, and share links to useful web sites.

Instructors or site owners can organize these files and links into folders and subfolders making it easier for students to locate and access items. Folders and files in Resources can be moved or reordered within a site or copied from one site to another.

Files and folders can display contextual remarks, can be shown, hidden or viewable only during specific dates and times. Instructors can automatically notify site members by email that an item has been added to Resources.

Resources also allows users to upload multiple files using the [Drag and Drop](#) interface, or using the [WebDAV](#) protocol.

To access this tool, select Resources from the Tool Menu in your site.



Example of a Resources page.

Location: Poetry 101 Resources

Remove Move Copy Show Hide

<input type="checkbox"/>	Title	Access
<input type="checkbox"/>	Poetry 101 Resources	Add Actions Entire site
<input type="checkbox"/>	Readings	Actions Entire site
<input type="checkbox"/>	Week_1_Readings	Add Actions Entire site
<input type="checkbox"/>	APoetsJourney.pdf	Actions Entire site
<input type="checkbox"/>	RobertFrost_Boston1915.pdf	Actions Entire site
<input type="checkbox"/>	Week_2_Readings	Add Actions Entire site
<input type="checkbox"/>	AmericanPoets.pdf	Actions Entire site
<input type="checkbox"/>	PowerPoints	Add Actions Entire site
<input type="checkbox"/>	Poetry Web Sites	Add Actions Entire site
<input type="checkbox"/>	Poets Magazine	Actions Entire site
<input type="checkbox"/>	The Poetry Foundation	Actions Entire site
<input type="checkbox"/>	Poems	Add Actions Entire site
<input type="checkbox"/>	Poet Images	Add Actions Entire site
<input type="checkbox"/>	Bibliography	Add Actions Public

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